MINUTES OF THE BOARD OF TRUSTEES MEETING May 28, 2026

Members Present: Mette Rossi, Bethel Marcus, Teri Cantor

Members Absent: Sheila O'Brien
Katarina McGuigan

Others Present: Jessica Bowen Ossa – Director
Sofija Duic - Clerk to the Board
Howard Heffler - Treasurer

AGENDA

A. Call Meeting to Order / Pledge of Allegiance
B. Roll Call
C. Report of the Chair
D. Nominations and Elections of Officers
E. Approval/Change of Agenda
F. Approval of Minutes of Preceding Meeting
G. Public Forum
H. Committee/Sub-Committee Reports:
    Long Term Planning - Committee Members: Teri Cantor and Mette Rossi
    Building Renovation - Committee Members: Teri Cantor and Mette Rossi
    Policy - Committee Members: Sheila O'Brien and Bethel Marcus
    Safety & Security Committee - Committee Members: Katarina McGuigan and Sheila O'Brien
    Audit Committee - Committee Members: Teri Cantor and Bethel Marcus
    Budget & Finance: Bethel Marcus and Katarina McGuigan
    Negotiations - Committee Members: Mette Rossi
I. Warrants & Pre-Approvals
    Warrants
    New Vendors
    Personnel
    Pre-Approval of Program Payments
J. Financial Reports:
    Accountant's Report - Dennis Stoner
    Treasurer's Report - Howard Heffler
K. Director's Report
    Long Range Library Plan
L. Old Business
M. New Business
    Next Meeting Date - June 22, 2026
N. Public Forum
O. Adjournment

A. Call Meeting to Order / Pledge of Allegiance
Mette Rossi called the meeting to order at 6:40pm
The Board recited the Pledge of Allegiance.

B. Roll Call
Sheila O'Brien and Katarina McGuigan were not present

C. Report of the Chair

D. Nominations and Elections of Officers, if any
None

E. Approval/Change of Agenda
The Board approved the Agenda for the meeting held on May 28, 2026, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

F. Approval of Minutes of Preceding Meeting
The Board approved the minutes for the meeting held on April 27, 2026, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

G. Public Forum
Disclaimer: Public Forum is an opportunity for the public to make statements to the Nanuet Library Board of Trustees. Statements are not made to other members of the public. The Board does not routinely comment on personnel issues in public. It is the Board's strong recommendation that any criticisms or compliments concerning personnel be made in writing and not presented at the open forum. Comments made in writing allow the Board to review the comments in detail and to ask the Director to review the comments and take action if necessary.

According to the Public Forum Policy revision dated December 23, 2024, members of the public wishing to speak during the public forum will be limited to a statement of no more than two (2) minutes in length.

No Members Present

H. Committee/Sub-Committee Reports:
Long Term Planning:
Committee Members: Teri Cantor and Mette Rossi
The committee did not meet

Building Renovation:
Committee Members: Teri Cantor and Mette Rossi
The committee did not meet
Continuing to review options for temporary locations

Policy:
Committee Members: Sheila O'Brien and Bethel Marcus
Meet on Tuesday, May 12th @ 5pm via Zoom
Next meeting date it Tuesday, June 9th @ 5:00pm via Zoom

First Reading:
Art Exhibit Policy & Release
Homebound Delivery Policy
Community Room Policy and Form

Next for Review:
Borrowing Policy & Agreements for: Nintendo Console, Chromebook and Hotspot, and Musical Instrument with a note to consider consolidating these into one "Library of Things" Borrowing Policy & Agreement

Standardizing the procedure for ALL Nanuet Public Library Employees, regardless of date of hire, to contribute to the New York State Disability and Paid Family Leave Insurance on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

Safety & Security Committee:
Committee Members: Katarina McGuigan and Sheila O'Brien
The committee did not meet.
Jessica to follow up on active assailant insurance – need to see if open questions and if no questions – finish decisions in June.

Audit Committee:
Committee Members: Teri Cantor and Bethel Marcus
Meet on Thursday, May 14th @ 4:30pm via Zoom
Audit report for 2024-2025 was reviewed with Dennis Stoner
No additional meeting is required

Budget & Finance:
Committee Members: Bethel Marcus and Katarina McGuigan
The committee did not meet.

Negotiations:

Committee Members: Mette Rossi
The committee did not meet.

I. Warrants & Pre-Approvals

Warrants:

General Fund Warrant Number 11 & 11A dated May 2026 (checks number 18458-18508) for $106,804.88 was reviewed and approved on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

Capital Fund Warrant Number 11 dated May 2026 (check numbered 1052) for $76,389.65 was reviewed and approved on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

New Vendors:

General Fund:

Kinsley Group Inc. - Generator Repair
Tichy, Graham - Program Performer
USA TODAY Media Group - Legal Ad in Journal News
Zaidin, Larry - Program Performer

Personnel:

No Personnel changes for May 2026

Pre-Approval of Program Payments:

The June 2026 program invoices were pre-approved, on motion by Teri Cantor, seconded by Bethel Marcus:

Date	Presenter	Program	Quantity	Cost per unit	Total for Month
3-Jun	Danielle Fisher	Bendy Bookworm Yoga	6	$150.00	$900.00
10-Jun	Color Me Mine*	Paint-a-Story	3	$450.00	$1,350.00
12-Jun	Larry Zaidan	Crescent City Ramblers with Larry Zaidan	1	$600.00	$600.00
16-Jun	Fran Roesemann	Music with Miss Fran	10	$175.00	$1,750.00
18-Jun	Ellen Brown - The Doll Loft	Machine Sewing Workshop	3	$500.00	$1,500.00
22-Jun	Polar Pops **	Summer Reading Kick Off	1	$2,100.00	$2,100.00
22-Jun	Jayne Conte	Watercolor Techniques with Jayne	4	$152.50	$610.00

24-Jun	Rick Stromoski	Cartooning with Rick	1	$300.00	$300.00
25-Jun	Mario Medici, LLC	From Rebellion to Independence	1	$175.00	$175.00
29-Jun	Jim Maurer	Jester Jim Show	1	$850.00	$850.00
30-Jun	Pat Dudek	Honoraium - Quilting Club - 2025-26	1	$300.00	$300.00
30-Jun	Linda Newman	Honoraium - Knitting Club - 2025-26	1	$300.00	$300.00

***Estimated cost, to be billed for number of figures painted**

**** Friends sponsoring first 500 patrons = $1,500 ; balance to be paid by NPL**

$10,735.00

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried.

J. Financial Reports:

Accountant's Report - Dennis Stoner:

The Board approved the Accountant's Report dated April 2026, as submitted by Dennis Stoner, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: Motion carried.

Treasurer's Report - Howard Heffler:

The Board approved the Treasurer's Report dated April 2026, as submitted by Howard Heffler, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: Motion carried.

K. Director's Report:

Administration:

Teri Cantor and Lauren Said were elected to the two open seats on our Board of Trustees. They each received 575 votes.

Budget:

Our proposed 2026-2027 budget passed.
The unofficial, preliminary tally is 545 Yes to 160 No.
We do not have the official, awaiting official final tally

Technology:

Motion to approve the update Library Market Contract, with a one-time ADA Compliant Website Design with a cost of $15,000.00 to build the site, and $2,000.00 per year for hosting and maintaining security certificate, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

The Board approved the Director's Report dated May 28, 2026 as submitted by Jessica Bowen Ossa, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried.

L. Old Business:

Discussed and updated accordingly.

M. New Business:

The next regular meeting of the Nanuet Board of Trustees will be held on June 22, 2026 at 6:30 pm in person.

N. Public Forum

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No Members Present

O. Adjournment

Motion to adjourn the trustee meeting at 7:55 pm on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: Motion carried.

Motion to adjourn executive session at 8:01 pm on motion by Teri Cantor, seconded by Bethel Marcus.

Ayes: 3 Noes: 0 Abstaining: Motion carried.

Motion to accept step increase for the non-cba employees on motion by Teri Cantor, seconded by Bethel Marcus.

Ayes: 3 Noes: 0 Abstaining: Motion carried.

Motion to adjourn the trustee meeting at 8:02 pm on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: Motion carried.

Respectfully Submitted,
Sofija Duic, District Clerk