

MINUTES OF THE BOARD OF TRUSTEES MEETING March 23, 2026

Members Present: Mette Rossi, Bethel Marcus, Teri Cantor, Sheila O'Brien (at 6:54pm)

Members Absent: Katarina McGuigan

Others Present: Jessica Bowen Ossa – Director
Sofija Duic - Clerk to the Board
Howard Heffler - Treasurer
Dennis Stoner - Accountant

AGENDA

- A. Call Meeting to Order / Pledge of Allegiance
- B. Roll Call
- C. Report of the Chair
- D. Nominations and Elections of Officers
- E. Approval/Change of Agenda
- F. Approval of Minutes of Preceding Meeting
- G. Public Forum
- H. Committee/Sub-Committee Reports:
 - Long Term Planning - Committee Members: Teri Cantor and Mette Rossi
 - Building Renovation - Committee Members: Teri Cantor and Mette Rossi
 - Policy - Committee Members: Sheila O'Brien and Bethel Marcus
 - Safety & Security Committee - Committee Members: Katarina McGuigan and Sheila O'Brien
 - Audit Committee - Committee Members: Teri Cantor and Bethel Marcus
 - Budget & Finance: Bethel Marcus and Katarina McGuigan
 - Negotiations - Committee Members: Mette Rossi
- I. Warrants & Pre-Approvals
 - Warrants
 - New Vendors
 - Personnel
 - Pre-Approval of Program Payments
- J. Financial Reports:
 - Accountant's Report - Dennis Stoner
 - Treasurer's Report - Howard Heffler
- K. Director's Report
 - Long Range Library Plan
- L. Old Business
- M. New Business
 - Next Meeting Date - April 27, 2026
- N. Public Forum
- O. Adjournment

A. Call Meeting to Order / Pledge of Allegiance

Mette Rossi called the meeting to order at 6:34pm
The Board recited the Pledge of Allegiance.

B. Roll Call

Katarina McGuigan not present.
Sheila O'Brien (at 6:54pm)

C. Report of the Chair

D. Nominations and Elections of Officers, if any

None

E. Approval/Change of Agenda

The Board approved the Agenda for the meeting held on March 23, 2026, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

F. Approval of Minutes of Preceding Meeting

The Board approved the minutes for the meeting held on February 23, 2026, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

The Board approved the Special Meeting Minutes for the meeting held on March 5, 2026, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 3 Noes: 0 Abstaining: 0 Motion carried

G. Public Forum

Disclaimer: Public Forum is an opportunity for the public to make statements to the Nanuet Library Board of Trustees. Statements are not made to other members of the public. The Board does not routinely comment on personnel issues in public. It is the Board's strong recommendation that any criticisms or compliments concerning personnel be made in writing and not presented at the open forum. Comments made in writing allow the Board to review the comments in detail and to ask the Director to review the comments and take action if necessary.

According to the Public Forum Policy revision dated December 23, 2024, members of the public wishing to speak during the public forum will be limited to a statement of no more than two (2) minutes in length.

Thomas Poovappallil - brought up concerns about the newspapers originally being all free access, and moved to the reference desk. He finds this to be inconvenient and takes up too much time. He wants this to be more convenient, and less restrictive - freely accessible.

H. Committee/Sub-Committee Reports:

Long Term Planning:

Committee Members: Teri Cantor and Mette Rossi

The committee met on March 9, 2026 @ 4:30pm, via Zoom

The committee decided to retain the Goals set forth in our current long- range plan and based on library staff and patron feedback over the past four years.

Building Renovation:

Committee Members: Teri Cantor and Mette Rossi

The committee did not meet

Discussion in regards to possible building to lease during renovations.

Policy:

Committee Members: Sheila O'Brien and Bethel Marcus

The committee did not meet.

Safety & Security Committee:

Committee Members: Katarina McGuigan and Sheila O'Brien

The committee did not meet.

Audit Committee:

Committee Members: Teri Cantor and Bethel Marcus

The committee did not meet.

Budget & Finance:

Committee Members: Bethel Marcus and Katarina McGuigan

The committee did not meet.

Dennis Stoner - Accountant discussed increases and decreases in the budgets for the upcoming year (2026-2027) to accommodate the contractual increase in personnel, insurance, and benefits. Tax levy increase of 1% for \$3,404,200.00

Motion to approve the proposed 2026-2027 Budget on a motion by Teri Cantor, seconded Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: Motion carried.

Resolved, that the Board of Education of Nanuet Union Free School District, Towns of Clarkstown and Orangetown, County of Rockland, raise annually by taxation the amount of \$3,404,200 to be used for public library purposes and is hereby authorized to levy the necessary tax therefore, introduced by

Mette Rossi, and seconded by Teri Cantor, on a vote of 4 to 0, and 0 abstaining, the President of the Nanuet Public Library Board of Trustees declared the Resolution adopted.

Negotiations:

Committee Members: Mette Rossi
The committee did not meet.

I. Warrants & Pre-Approvals

Warrants:

General Fund Warrant Number 9 dated March 2026 (checks number 18350-18401) for \$101,014.23 was reviewed and approved on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried

Capital Fund Warrant Number 9 dated March 2026 (check numbered 1049-1050) for \$67,526.85 was reviewed and approved on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried

New Vendors:

General Fund:

Fumasoli, John -Program Performer
Audio General Inc. - Projector Bulb
PrimePiano LLC - Piano Tuning & Maintenance

Capital Fund:

Tectonic Engineering Consultants - Soil Testing

Personnel:

The board approved the following March 2026 Personnel recommendations, motion by Teri Cantor seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried.

1 Resignation:

March 7, 2026 - Wolfgang Hadelers - PAGE

1 New Hire:

March 13, 2026 - Emma Ng - PAGE

Pre-Approval of Program Payments:

The April 2026 program invoices were pre-approved, on motion by Teri Cantor, seconded by Bethel Marcuse:

| Date | Presenter | Program | Quantity | Cost per unit | Total for Month |
|-------------|-------------------------------|--|-----------------|----------------------|------------------------|
| 4/1/2026 | MyGym* | Mario Party | 2 | \$300.00 | \$600.00 |
| 4/2/2026 | Jack's Petting Farm | Jack's Petting Farm | 2 | \$677.50 | \$1,355.00 |
| 4/12/2026 | Kurt Gallagher | Mr. Kurt in Concert | 1 | \$250.00 | \$250.00 |
| 4/14/2026 | Linda Zimmermann | Hudson Valley UFOs | 1 | \$100.00 | \$100.00 |
| 4/14/2026 | Katherine Berwick | Introduction to Babysitting | 1 | \$350.00 | \$350.00 |
| 4/15/2026 | Little Ivy Academy | Video Makers -Stop | 5 | \$160.00 | \$800.00 |
| 4/23/2026 | Alex Prizgintas | Luis Moses Gomez: A Story of the Nation's Oldest Jewish Dwelling | 1 | \$175.00 | \$175.00 |
| 4/25/2026 | Daniel Keene | Concert: Daniel Keene, Solo Lute and Vihuela | 1 | \$550.00 | \$550.00 |
| 4/26/2026 | Corbitt Williams | Musical Storytime with Mr. Corbitt | 1 | \$200.0 | \$200.00 |
| 4/29/2026 | Dana Ansons | Chair Yoga | 4 | \$55.00 | \$220.00 |
| 4/29/2026 | Rosemarie Rubinetti Cappiello | What is Telepathy? | 1 | \$325.00 | \$325.00 |

***estimated cost, to be billed after program ends**

\$4,925.00

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried.

J. Financial Reports:

Accountant's Report - Dennis Stoner:

The Board approved the Accountant's Report dated February 2026, as submitted by Dennis Stoner, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: Motion carried.

Treasurer's Report - Howard Heffler:

The Board approved the Treasurer's Report dated February 2026, as submitted by Howard Heffler, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: Motion carried.

K. Director's Report:

Building & Grounds:

Reviewed revised proposal requested from Helmke for April to November on a month-to-month basis, due to the building renovations.

Motion to approve the Helmke for Lawn Services Proposal for a month to month service for the amount of \$2,047.50 with a 5% fuel surcharge, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: Motion carried.

Budget:

See notes under Committees' and Budget & Finance.

Technology:

Motion to approve the Cyber-Optik Contract, with a one-time ADA Compliant Website Design cost is \$9,000. The ongoing cost is \$89/month for hosting and \$99/year for Privacy/Terms of Use Policies & Cookie on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried

The Board approved the Director's Report dated March 23, 2026 as submitted by Jessica Bowen Ossa, on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried.

L. Old Business:

Discussed and updated accordingly.

M. New Business:

The next regular meeting of the Nanuet Board of Trustees will be held on April 27, 2026 at 6:30 pm in person.

N. Public Forum

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No Members Present

O. Adjournment

Motion to adjourn the trustee meeting to executive session at 9:22 pm on motion by Teri Cantor, seconded by Bethel Marcus.

Ayes: 5 Noes: 0 Abstaining: Motion carried.

Motion to adjourn executive session at 9:30 pm on motion by Teri Cantor, seconded by Bethel Marcus.

Ayes: 4 Noes: 0 Abstaining: Motion carried.

Motion to adjourn the trustee meeting at 9:30 pm on motion by Teri Cantor, seconded by Bethel Marcus

Ayes: 4 Noes: 0 Abstaining: Motion carried.

Respectfully Submitted,
Sofija Duic, District Clerk