

MINUTES OF THE BOARD OF TRUSTEES MEETING February 25, 2026

Members Present: Mette Rossi, Teri Cantor, Bethel Marcus, Sheila O'Brien, Katarina McGuigan

Members Absent: Sofija Duic - Clerk to the Board

Others Present: Jessica Bowen Ossa – Director
Sofija Duic - Clerk to the Board

AGENDA

- A. Call Meeting to Order / Pledge of Allegiance
- B. Roll Call
- C. Report of the Chair
- D. Nominations and Elections of Officers
- E. Approval/Change of Agenda
- F. Approval of Minutes of Preceding Meetings
- G. Public Forum
- H. Committee/Sub-Committee Reports:
 - Long Term Planning - Committee Members: Teri Cantor and Mette Rossi
 - Building Renovation - Committee Members: Teri Cantor and Mette Rossi
 - Policy - Committee Members: Sheila O'Brien and Bethel Marcus
 - Safety & Security Committee - Committee Members: Katarina McGuigan and Sheila O'Brien
 - Audit Committee - Committee Members: Teri Cantor and Bethel Marcus
 - Budget & Finance: Bethel Marcus and Katarina McGuigan
 - Negotiations - Committee Members: Mette Rossi
- I. Warrants & Pre-Approvals
 - Warrants
 - New Vendors
 - Personnel
 - Pre-Approval of Program Payments
- J. Financial Reports:
 - Accountant's Report - Dennis Stoner
 - Treasurer's Report - Howard Heffler
- K. Director's Report
 - Long Range Library Plan
- L. Old Business
- M. New Business
 - Next Meeting Date - March 23, 2026
- N. Public Forum
- O. Adjournment

A. Call Meeting to Order / Pledge of Allegiance

Mette Rossi called the meeting to order at 6:38 pm
The Board recited the Pledge of Allegiance.

B. Roll Call

Katarina McGuigan

C. Report of the Chair

None

D. Nominations and Elections of Officers, if any

None

E. Approval/Change of Agenda

The Board approved the Agenda for the meeting held on January 28, 2026, on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried

F. Approval of Minutes of Preceding Meeting

The Board approved the minutes for the meeting held on December 22, 2025, on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried

G. Public Forum

Disclaimer: Public Forum is an opportunity for the public to make statements to the Nanuet Library Board of Trustees. Statements are not made to other members of the public. The Board does not routinely comment on personnel issues in public. It is the Board's strong recommendation that any criticisms or compliments concerning personnel be made in writing and not presented at the open forum. Comments made in writing allow the Board to review the comments in detail and to ask the Director to review the comments and take action if necessary.

According to the Public Forum Policy revision dated December 23, 2024, members of the public wishing to speak during the public forum will be limited to a statement of no more than two (2) minutes in length.

The following members of the public were present:

Mehak Adeel

Arooj Adeel

H. Committee/Sub-Committee Reports:

Long Term Planning:

Committee Members: Teri Cantor and Mette Rossi
The committee did not meet.

The committee will meet on March 9, 2026 at 4:30 pm to discuss the Long Range Plan.

Building Renovation:

Committee Members: Teri Cantor and Mette Rossi

The committee met on Thursday, February 12, 2026 at 4:00 PM via Zoom and discussed the retention of a realtor to find alternative rental space for the library during the renovation.

The Board approved the resolution authorizing the Library's attorney to negotiate an agreement with a realtor for lease and occupancy of alternative space during construction renovations with a realtor, introduced by Mette Rossi, seconded by Teri Cantor.

Ayes: 4 Noes: 0 Abstaining: 0 Resolution adopted

Policy:

Committee Members: Sheila O'Brien and Bethel Marcus

The committee did not meet.

Board approved revision of Twilio's disclaimer addressing use of patron's mobile contact information used in connection for the Library Calendar website in the Director's report.

The committee will meet in March before the next meeting on a date TBD.

Safety & Security Committee:

Committee Members: Katarina McGuigan and Sheila O'Brien

The committee did not meet.

The Board discussed the security concerns outlined in the Director's Report.

The Director will meet with the Library attorney in March in connection with providing copies of our security camera footage to law enforcement or others. The committee will meet in April to discuss the Library attorney's advice and the development of a policy addressing requests from law enforcement or the public for our security camera footage.

Audit Committee:

Committee Members: Teri Cantor and Bethel Marcus

The committee did not meet. Will schedule a meeting once the auditor's report for FY 2024 to 2025 is received.

Budget & Finance:

Committee Members: Bethel Marcus and Katarina McGuigan

The committee did not meet.

The committee will meet in March to review the Budget with the accountant.

Negotiations:

Committee Members: Mette Rossi

The committee did not meet.

I. Warrants & Pre-Approvals

Warrants:

General Fund Warrant No. 8 dated February 2026 (ACH218 number 18301 - 18349) for \$89,607.38 was reviewed and approved on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried

Capital Fund Warrant No. 8 dated February 2026 (check numbered 1048) for \$51,845.86 was reviewed and approved on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried

New Vendors: Reviewed by the Board.

General Fund:

Tracy, Daniel (The Heartstrings Project) -Program Performer

West Third Street Dance Corp. dba Debra Weiss Dance Company - Program Performer

Minetti, Danielle - JUV Program Presenter

Personnel:

Personnel Changes for February 2026.

The Board approved the appointment of Gabrielle Galgano, Public Information Specialist, to Full-Time Status as of February 9, 2026 on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: Motion carried.

The Board approved the hiring of Emily DiGennaro, Library I Sub, as of January 30, 2026 on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: Motion carried.

Pre-Approval of Program Payments:

The following February 2026 program invoices, in the total amount of \$4,045, were pre-approved on motion by Teri Cantor, seconded by Katarina McGuigan:

Date	Presenter	Program	Quantity	Cost per unit	Total for Month
5-Mar	Shira Plotzker	What is Tarot?	1	\$250.00	\$250.00

13-Mar	Alexis Starke	Irish Seascape Painting	1	\$235.00	\$235.00
19-Mar	Alexis Starke	Teen Paint Night: Peace Watercolors	1	\$160.00	\$160.00
21-Mar	John Fumasoli	The Jones Factor	1	\$1,200.00	\$1,200.00
24-Mar	Christina Buonauro	Jiggly Wiggly	4	\$150.00	\$600.00
25-Mar	Dana Ansons	Chair Yoga	4	\$55.00	\$220.00
29-Mar	Corbitt Williams	Musical Storytime with Mr. Corbitt	1	\$200.00	\$200.00
31-Mar	Phil Cross	Chair Tai Chi	4	\$70.00	\$280.00
31-Mar	Color Me Mine*	Paint a Story	2	\$450.00	\$900.00

*estimated cost, to be billed for actual number of figures painted

*Will invoice after the sessions

Ayes: 4 Noes: 0 Abstaining: 0 Motion carried.

J. Financial Reports:

Accountant's Report - Dennis Stoner:

The Board approved the Accountant's Report dated January 2026, as submitted by Dennis Stoner, on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: Motion carried.

Treasurer's Report - Howard Heffler:

The Board approved the Treasurer's Report dated January 2026, as submitted by Howard Heffler, on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: Motion carried.

K. Director's Report:

Building & Grounds:

The Board discussed a request of members of the public's request to put a free library on site.

Personnel:

The Director requested permission to hire a new page to replace one who left. The Board approved advertising for a replacement page.

The Board approved the Director's Report dated February 23, 2026, as submitted by Jessica Bowen Ossa, on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: Motion carried.

L. Old Business:

Will be updated for the next meeting.

M. New Business:

The next regular meeting of the Nanuet Board of Trustees will be held on March 23, 2026 at 6:30 pm in person.

N. Public Forum

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The members of the public left before the end of the meeting at 8:10 P.M.

O. Adjournment

Motion to adjourn the trustee meeting to executive session at 8:17 pm on motion by Teri Cantor, seconded by Katarina McGuigan.

Ayes: 4 Noes: 0 Abstaining: Motion carried.

Respectfully Submitted,
Sheila O'Brien, Secretary