

## Nanuet Public Library Homebound Delivery Policy

### **Eligibility**

Any person residing within the Nanuet School District who is unable to come to the library because of limited mobility, illness, or handicap is eligible for homebound delivery. Homebound status may be permanent or temporary. Homebound patrons will be assigned a special borrower type that prevents fine accrual. Library cards for homebound patrons will be renewed every 2 years. A doctor's note is not required; eligibility will be established when a librarian conducts a phone interview with the interested patron. A homebound patron who does not yet have a library card must obtain one by providing proof of residence within the Nanuet School District.

Upon applying for homebound status, the patron will participate in a phone interview with a librarian. The patron may request specific titles, or the librarian may select titles for the patron based on his/her interests.

### **Delivery**

Library materials may be delivered to a homebound patron's residence by a library staff member or volunteer, or via the US Postal Service. If the patron chooses to have materials mailed to him/her, the library will pay for returned postage and will be reimbursed by the Library Association of Rockland County (LARC).

### **Materials**

All materials owned by the Nanuet Public Library are available for homebound service. Some books classified as "new" can only be borrowed with the permission of the librarian and with the understanding that this privilege will be cancelled if items are not returned on time. Audiovisual materials (DVDs, Blu-rays, music CDs, and books on CD) must be returned to the library fourteen (14) days after receipt. Print materials must be returned to the library within twenty-eight (28) days after receipt. Items delivered in person will be picked up at the staff member's or volunteer's convenience, provided that the patron has had audiovisual materials for at least 14 days, and print materials for at least 28 days. Interlibrary loan is not available to homebound patrons at this time.

Homebound patrons may check out up to 10 items at a time.

Damaged or lost materials are the responsibility of the homebound patron. Overdue notices will be mailed or emailed directly to the homebound patron. This service can be suspended or cancelled if materials are not returned in a timely manner.

NANUET PUBLIC LIBRARY BOARD OF TRUSTEES  
SEPTEMBER 22, 2009  
REVISED FEBRUARY 26, 2013  
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